



**Annex**

**Data Protection Declaration**

The Schloss- und Gartenverwaltung Herrenchiemsee takes the protection of your personal data seriously and with this declaration would like to provide you with information on how your personal data is processed.

The Schloss- und Gartenverwaltung Herrenchiemsee uses personal data only internally within the Bavarian Department of State-owned Palaces, Gardens and Lakes as well as the Free State of Bavaria and under no circumstances passes on any personal data to third parties without due authorisation. This declaration will provide you with an overview on which data is collected and processed for which purposes.

**Collection and use of your personal data**

In order to be able to use most services (admission tickets, parking, telephone advice services etc.) provided by the Schloss- und Gartenverwaltung Herrenchiemsee, it is generally not necessary to disclose any personal data (such as your name, email address, postal address or telephone number). However, personal data will be requested for the provision of additional services by the Schloss- und Gartenverwaltung Herrenchiemsee (for example bookings, invoices and receipts, responding to written requests, preparation of offers, contracting agreements, etc.).

The above data will be requested, processed and used only to the extent required. Our staff is committed to confidentiality and to compliance with the data protection regulations (Section 5 Federal Data Protection Act (BDSG)). Personal data will at no point not be passed on to third parties without the express consent of the data subject, unless the Schloss- und Gartenverwaltung Herrenchiemsee is obligated to do so due to mandatory statutory provisions or for the purpose of contract fulfilment or invoicing, in compliance with Section 11 of the Federal Data Protection Act (BDSG) on data processing, or where the corresponding consent has been granted.

**Right to object**

The data subjects are authorised to withdraw their consent for the use of the personal data at any time either in full or in part and with future effect.

### **Right of access, right to rectification, restriction of processing and erasure**

The data subjects are entitled to request access to their own personal data stored by us as well as the to request the rectification, restriction of processing, erasure and processing of such data. Where retention periods under legal or contractual provisions or trade and tax law or any other statutory grounds exist, opposing the erasure of such data, the data will not be erased but the processing of the data will be restricted.

### **Additional information**

The Schloss- und Gartenverwaltung Herrenchiemsee will provide the data subjects with information regarding the processing of personal data within a reasonable time frame. Should questions arise which are not answered by this data protection declaration or where more detailed information is required in a certain matter, you can send a written request to the address specified below or to the controller or the data protection officer.

The contents and data protection safeguards of websites are not subject to the responsibility or control of the Schloss- und Gartenverwaltung Herrenchiemsee. The creation and maintenance of websites at

[www.herrenchiemsee.de](http://www.herrenchiemsee.de)

[www.schloesser.bayern.de/englisch/service/imprint/imprint.htm](http://www.schloesser.bayern.de/englisch/service/imprint/imprint.htm)

are not subject to the control of the Schloss- und Gartenverwaltung Herrenchiemsee.

### **Schloss-und Gartenverwaltung Herrenchiemsee**

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